



Job Title: Swim Instructor/Lifeguard

Bristol Recreation Department

Temporary Last Edited: 2023

Primary Responsibilities (Essential Functions)

- Maintains constant surveillance of patrons in the pool; acts immediately and appropriately to secure the safety of patrons in the event of an emergency.
- Provides emergency care and treatment as required until the arrival of emergency medical services.
- Manage small group of swimmers throughout class period with the highest standard of safety
- Promote success and encouragement with the lesson plan for the level that you are instructing.
- Presents professional appearance and attitude at all times and maintains a high standard of customer service (parents and children)
- Performs miscellaneous job-related duties as assigned.

Education and Training

First Aid, AED/CPR Certified; Current certification as Lifeguard by the recognized source of training.

Knowledge, Skills, and Abilities Required

- Ability to react calmly and effectively in emergencies.
- Skill in the application of lifeguarding surveillance and rescue techniques.
- Knowledge of First Aid AED/CPR and emergency medical procedures.
- Ability to prepare routine administrative paperwork. (progress cards for students)
- Ability to follow routine verbal and written instructions. (lesson plan)
- Ability to instruct varying levels of swim abilities.
- Knowledge of customer service standards and procedures.

Confidentiality Employees shall comply with the requirements of the Family Educational Rights and Privacy Act. Confidential information includes, but is not limited to, information that is related to students, computer and software systems and personnel information and documents. No employee is permitted to share this confidential information outside the district or to remove or make copies of any district records, reports or documents in any form, without prior management approval. Disclosure of confidential information could lead to termination, as well as other legal action.

I have read this job description and fully understand my role and responsibilities related to the position.

Date

Employee's Signature

